

**OREGN**

Oregon  
Convention  
Center

Living  
Our

**GO**

**EQUIPMENT, SERVICES,  
AND LABOR RATES**

July 2024 - June 2025

## **WE ARE A CENTER IN MOTION.**

Defined by you and what you can accomplish inside our walls.

We don't decide the future.

We provide a place where you can.

Where you can

Join. Change. Dismantle. Engage.

*Cherish, Love, Uphold, Refute, Challenge, Galvanize and Improvise -*  
until you figure out what will come next.

## **THIS IS A PLACE OF ACTION.**

There are no nos, no if onlys, no maybes.

There is only right now.

Ready? Go.

**OREGON**

Oregon  
Convention  
Center



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## **NOTE**

- Advance rates apply to orders received 21 days prior to the event start date.
- Standard rates apply to orders received after the advance rate deadline.
- Late rates apply to orders received seven (7) days prior to the first event move-in day.
- Show management's third party contractors must pay in advance for equipment or services.
- Complimentary equipment is based on available in-house inventory.
- Pricing is subject to change without notice.

Electrical rates listed are per event.

120 VOLT LAY-IN	ADVANCE	STANDARD	LATE
Lay-in rates are per exhibitor booth. All booths are required to receive power to be eligible for lay-in pricing.			
5 Amp	\$103		
10 Amps	\$126	Not available	Not available
15 Amps	\$142		
20 Amps	\$162		
120 VOLT	ADVANCE	STANDARD	LATE
5 Amps	\$126	\$158	\$189
10 Amps	\$152	\$190	\$228
15 Amps	\$176	\$220	\$264
20 Amps	\$202	\$253	\$303
208 VOLT SINGLE PHASE	ADVANCE	STANDARD	LATE
20 Amps	\$315	\$394	\$473
30 Amps	\$374	\$468	\$561
50 Amps	\$516	\$645	\$774
60 Amps	\$651	\$814	\$977
100 Amps	\$1,004	\$1,255	\$1,506
208 VOLT THREE PHASE	ADVANCE	STANDARD	LATE
20 Amps	\$386	\$483	\$579
30 Amps	\$483	\$604	\$725
60 Amps	\$836	\$1,045	\$1,254
100 Amps	\$1,213	\$1,516	\$1,820
200 Amps	\$2,283	\$2,853	\$3,425
400 Amps	\$4,197	\$5,247	\$6,296
480 VOLT SINGLE PHASE	ADVANCE	STANDARD	LATE
20 Amps	\$616	\$770	\$924
30 Amps	\$804	\$1,005	\$1,206
60 Amps	\$1,252	\$1,565	\$1,878
100 Amps	\$1,957	\$2,446	\$2,935
200 Amps	\$3,918	\$4,897	\$5,877
480 VOLT THREE PHASE	ADVANCE	STANDARD	LATE
20 Amps	\$732	\$915	\$1,098
30 Amps	\$924	\$1,155	\$1,386
60 Amps	\$1,474	\$1,842	\$2,210
100 Amps	\$2,203	\$2,754	\$3,305
200 Amps	\$4,400	\$5,500	\$6,600
RENTAL EQUIPMENT	ADVANCE	STANDARD	LATE
25' Extension Cord	\$29.25	\$32.50	\$35.75
Power Strip with 6 Outlets	\$27	\$30	\$33
Temporary Exit Signs (includes power)	\$120	\$150	\$180

## NOTE

- Edlen electricians must make all high voltage (over 120v) connections and disconnects.
- Services provided for booths not on floor boxes may require an additional charge for labor and materials.
- Additional labor charges may be required depending on floor plan.
- There is a minimum one (1) hour labor charge for installation and a half (1/2) hour for removal of each 208V/480V service connection.

# Compressed Air, Water, and Natural Gas

Rates listed are per event.

COMPRESSED AIR	ADVANCE	STANDARD	LATE
First Connection - 90-100 PSI (Service Outlet - ½" C10-26 Disconnect)	\$270	\$337	\$404
Each Additional Connection	\$120	\$150	\$180
WATER	ADVANCE	STANDARD	LATE
First Connection - 55-65 PSI (Service Outlet - Garden Hose Thread)	\$256	\$320	\$348
Each Additional Connection	\$120	\$150	\$180
One Time Fill and Drain - 1-99 Gallons	\$140	\$175	\$210
One Time Fill and Drain - 100-250 Gallons	\$280	\$350	\$420
One Time Fill and Drain - 251-500 Gallons	\$340	\$425	\$510
One Time Fill and Drain - Each Additional 100 Gallons	\$45	\$56	\$67
Portable Sink Rental	\$477	\$530	\$583
NATURAL GAS	ADVANCE	STANDARD	LATE
First Connection - ¾" NPTM Thread	\$280	\$350	\$384
Each Additional Connection	\$140	\$175	\$175
SUPPLIES AND MATERIALS	EACH		
All Air Fittings	\$15		
All Pipe Fittings - up to ¾"	\$10		

## NOTE

- Services provided for booths not on floor boxes may require an additional charge for labor and materials.
- There is a minimum one (1) hour labor charge for installation and a half (1/2) hour for removal of each air, water, and natural gas connection.

Internet prices listed are per day, unless otherwise marked.

## STANDARD COMPLIMENTARY INTERNET SERVICE

Show management may receive one basic Wi-Fi user account that provides internet access for up to four (4) computers at any given time. Basic Wi-Fi performance may vary depending on overall internet usage and is not intended for critical applications.

Complimentary

INTERNET ACCESS		ADVANCE	STANDARD	LATE
Wired Basic Internet	Up to 3Mbps for 1 device	\$200	\$250	\$300
Wired Business Class Internet	Up to 10Mbps for 10 devices at a single location	\$600	\$750	\$900
Dedicated Access - 3Mbps	Additional bandwidth available at \$250/day per 1Mbps	\$600	\$750	\$900
Business Class Wi-Fi	Up to 10Mbps for 1 device	n/a	\$50	n/a
Business Class Group Wi-Fi - 10	Up to 10Mbps for 10 devices	\$300	\$375	\$450
Business Class Group Wi-Fi - 30	Up to 10Mbps for 30 devices	\$400	\$500	\$600
Business Class Group Wi-Fi - 50	Up to 10Mbps for 50 devices	\$500	\$625	\$750

## CONFERENCE WI-FI

Conference Wi-Fi provides a unique network name (SSID) with coverage area determined by client specifications, up to all contracted spaces, excluding trade show/exhibit space. The network may be password protected upon request. Additional customization for branding or sponsorship may be added for a fee. Pricing is per 2,000 connections.

		ADVANCE	STANDARD	LATE
Basic Conference Wi-Fi	Up to 3Mbps per device	\$2,000	\$2,500	\$3,000
Business Class Conference Wi-Fi	Up to 10Mbps per device	\$3,000	\$3,750	\$4,500
Premium Conference Wi-Fi	No individual connection speed restriction	\$4,000	\$5,000	\$6,000

## TRADE SHOW WI-FI

Trade show Wi-Fi provides same service as Conference Wi-Fi for coverage in trade show/exhibit spaces. Pricing is per 2,000 connections.

		ADVANCE	STANDARD	LATE
Basic Trade Show Wi-Fi	Up to 3Mbps per device	\$3,000	\$3,750	\$4,500
Business Class Trade Show Wi-Fi	Up to 10Mbps per device	\$4,400	\$5,500	\$6,600
Premium Tradeshow Wi-Fi	No individual connection speed restriction	\$6,000	\$7,500	\$9,000

## STANDARD ON-SITE WI-FI (Pay-As-You-Go)

Payment for pay as you go Wi-Fi can only be made on-site by credit card. All prices are per device connection.

Basic - Up to 3Mbps shared Internet per connection	\$12 per day, per device
Business Class - Up to 10Mbps shared Internet per connection	\$50 per day, per device

## OCC FREE WI-FI

Available in meeting rooms, lobbies, and common areas via the OCC free Wi-Fi network. Free Wi-Fi is not available in the ballrooms or exhibit halls. Service is intended for casual Internet access such as light browsing, email, text-based social media, etc., and should not be relied upon for conference needs. Up to 1Mbps shared internet available per connection.

Free

### NOTE

Please contact the OCC Technology Services at 503-731-7831 for special requirements and custom quotes.

Telecom prices listed are per event, unless otherwise marked.

TELECOM SERVICES	ADVANCE	STANDARD	LATE
Standard Voice Line	\$260	\$325	\$390
Analog Phone Line (Use with Credit Card or Fax Machine)	\$260	\$325	\$390
Desk Phone with Speaker (up to 4 lines)	\$360	\$450	\$540
Conference Phone	\$320	\$400	\$480

# Audiovisual Packages



Audiovisual prices listed are per day, unless otherwise marked.

LCD PACKAGE HD - 8' SCREEN (OCC Provided LCD)		STANDARD
<ul style="list-style-type: none"><li>• 8' Tripod Screen</li><li>• LCD 4700k Projector</li><li>• Lectern Mic Combo</li><li>• Laptop Audio</li></ul>	<ul style="list-style-type: none"><li>• 6 Channel Mixer</li><li>• 50' HDMI Cable</li><li>• Safe Lock Stand</li><li>• Electrical at Stand and Lectern</li></ul>	\$711.25
LCD PACKAGE HD - 12' SCREEN (OCC Provided LCD)		
<ul style="list-style-type: none"><li>• 12' Cradle Screen</li><li>• LCD 4700k Projector</li><li>• Lectern Mic Combo</li><li>• Laptop Audio</li></ul>	<ul style="list-style-type: none"><li>• 6 Channel Mixer</li><li>• 50' HDMI Cable</li><li>• Safe Lock Stand</li><li>• Electrical at Stand and Lectern</li></ul>	\$747.50
LCD SUPPORT - 8' SCREEN (Client Provided LCD)		
<ul style="list-style-type: none"><li>• 8' Cradle Screen</li><li>• Lectern Mic Combo</li><li>• Laptop Audio</li></ul>	<ul style="list-style-type: none"><li>• 6 Channel Mixer</li><li>• 50' HDMI Cable</li><li>• Safe Lock Stand</li><li>• Electrical at Stand and Lectern</li></ul>	\$315.50
LCD SUPPORT - 12' SCREEN (Client Provided LCD)		
<ul style="list-style-type: none"><li>• 12' Cradle Screen</li><li>• Lectern Mic Combo</li><li>• Laptop Audio</li></ul>	<ul style="list-style-type: none"><li>• 6 Channel Mixer</li><li>• 50' HDMI Cable</li><li>• Safe Lock Stand</li><li>• Electrical at Stand and Lectern</li></ul>	\$352.50

## NOTE

- When utilizing ON Site Audio Visual, the price includes electrical for audiovisual equipment listed.
- A minimum of one (1) hour of labor, up to full rental cost, may be charged to all orders canceled within 72 hours of the first event day. Please contact ON Site Audio Visual at 503-731-7809 for specific quotes or questions.



# Audiovisual Equipment



Audiovisual prices listed are per day, unless otherwise marked.

PROJECTION SCREENS		STANDARD
9' x 16' Fastfold with Drape Kit		\$350
11' x 20' Fastfold with Drape Kit		\$375
PROJECTORS		
LCD 4700 Lumen HD Projector		\$546.25
DLP 5k Lumen HD Projector		\$546.25
MONITORS		
32" Monitor		\$357
50" Monitor		\$575
LECTERNS		
Standing Lectern		\$50
Standing Lectern with Wired Microphone and Electrical		\$131.75
MICROPHONES		
An audio mixer is needed for two or more microphones.		
Paging Microphone		\$150
Wired Hand Held		\$44
Wireless Headset		\$150
Wireless Hand Held		\$150
Wireless Lapel		\$150
AUDIO MIXERS		
6 Channel Audio Mixer		\$72.50
16 Channel Audio Mixer		\$156.25
DRAPE		
10' x 16' Black Velour Drape Panel		\$220
OTHER EQUIPMENT AND SERVICES		
Cable TV Feed		\$150
Comcast Music (30 Channels)		\$125
Easels		\$5
Flip Chart with Stand		\$45

## NOTE

- When utilizing ON Site Audio Visual, the price includes electrical for audiovisual equipment listed.
- A minimum of one (1) hour of labor, up to full rental cost, may be charged to all orders canceled within 72 hours of the first event day. Please contact ON Site Audio Visual at 503-731-7809 for specific quotes or questions.

# Facility Equipment and Services

Rates listed are per event, unless otherwise marked.

EQUIPMENT AND SERVICES	ADVANCE	STANDARD	LATE
Public Assembly Permit up to 25,000 square feet	\$235		
Public Assembly Permit 25,001 - 50,000 square feet	\$355		
Public Assembly Permit 50,001 - 100,000 square feet	\$710		
Public Assembly Permit 100,001 - 150,000 square feet	\$1,000	Permit price doubles 21 days from event	
Public Assembly Permit 150,001 - 200,000 square feet	\$1,300		
Public Assembly Permit 200,001 - 250,000 square feet	\$1,595		
Public Assembly Permit over 250,000 square feet	\$1,885		
Riser 6' x 8' - Meeting Room	\$65		
Riser 6' x 8' - Ballroom (four complimentary sections per room)	\$65	\$81.25	\$97.50
Riser 6' x 8' - Deck-Flip (from carpet to hard surface, per section)	\$65	\$81.25	\$97.50
Riser Ramp - Meeting Room	\$500	\$625	\$750
Performance Stage 4' x 8' - Exhibit Hall (16 complimentary sections per exhibit hall)	\$65	\$81.25	\$97.50
Performance Stage 4' x 8' - Ballroom (4 complimentary sections per room)	\$85	\$106.25	\$127.50
Performance Stage Ramp	\$650	\$812.50	\$975
Wheelchair Lift	\$0	\$0	\$0
Dance Floor (per 4' x 4' section)	\$20	\$25	\$29
Stadium Seating Section	\$850	\$1,062.50	\$1,275
Aisle Cleaning - carpet (per square foot per cleaning)	\$0.04	\$0.05	\$0.06
Aisle Cleaning - non carpet (per square foot per cleaning)	\$0.04	\$0.05	\$0.06
Broom Swept Floor Fee (per 30,000 square feet of exhibit hall space)	\$700	\$875	\$875
Room Turn Fee - Meeting Room (per section)	\$220	\$275	\$330
Room Turn Fee - Ballroom (per section)	\$440	\$550	\$660
Set up Fee - Exhibit Hall - Single Set Theater	\$275	\$344	\$344
Set up Fee - Exhibit Hall - 30,000 square feet	\$850	\$1,062.50	\$1,062.50
Set up Fee - Exhibit Hall - 60,000 square feet	\$1,350	\$1,687.50	\$1,687.50
Set up Fee - Exhibit Hall - 90,000 square feet	\$1,900	\$2,375	\$2,375
Set up Fee - Exhibit Hall - 130,000 square feet	\$2,500	\$3,125	\$3,125
Barrel Chair	\$60	\$60	\$72
Barstool	\$25	\$25	\$30
Ottoman	\$38	\$38	\$45
Silent Auction Table (6' or 8' table with table linen and skirt)	\$20	\$25	\$29
Table Linen (white only, non-food functions)	\$12	\$12	\$15
Fire Extinguisher	\$85	\$85	\$85

# Facility Equipment and Services

Rates listed are per event, unless otherwise marked.

<b>EQUIPMENT AND SERVICES</b>	<b>ADVANCE</b>	<b>STANDARD</b>	<b>LATE</b>
Stanchion	\$15	\$15	\$15
Metal Barrier (per 7' section)	\$20	\$25	\$29
Pallet Disposal (per pallet)	\$16	\$20	\$24
Forklift (includes operator)	\$187/hour	\$233.75/hour	\$280.50/hour
Display Vehicles (move in/out of lobby and meeting room spaces)	\$350/vehicle	\$350/vehicle	\$350/vehicle
Full Show Lighting (during move in/out, per 30,000 square feet of exhibit hall)	\$250/day	\$250/day	\$250/day
Air Conditioning (during move in/out, per ballroom or 30,000 square feet of exhibit hall)	\$500/day	\$500/day	\$500/day
<b>ROOM KEYS</b>	<b>ADVANCE</b>	<b>STANDARD</b>	<b>LATE</b>
Unreturned keys will be charged a fee of \$125 per key. Keys must be returned five days from last move-out day.			
Room Key (one complimentary key per room)	\$12	\$12	\$15
Secure Core (re-core lock)	\$60/core	\$66/core	\$73/core

# Parking and Venue Access Passes

## PUBLIC PARKING RATES

A dynamic flat rate fee may be charged at management's discretion. Overnight parking is prohibited.

Daily Rate \$12

## EXHIBITOR PARKING RATES

Rates listed are per day.

I-5 North Lot	60 Spaces	\$1,050
I-5 South Lot	60 Spaces	\$1,050
I-5 North and South Lots	120 Spaces	\$2,100

## VENUE ACCESS PASSES

Venue access passes will be issued using the following scale and provides access to the OCC parking garage and venue entry points.

Exhibit Hall Space under 90,000 square feet	Up to 5 Complimentary Passes
Exhibit Hall Space over 90,000 square feet	Up to 10 Complimentary Passes
Additional Passes	\$12 per pass

Labor rates listed are per hour.

<b>ADMISSIONS LABOR (4-HOUR MINIMUM)</b>		<b>STANDARD</b>
Admissions Lead		\$45
Coat/Luggage Check Personnel		\$36
Ticket Taker/Badge Checker/Door Attendant/Gate Attendant		\$36
*Break Personnel		\$36
<b>BOX OFFICE LABOR (4-HOUR MINIMUM)</b>		<b>STANDARD</b>
Box Office Supervisor		\$54
Ticket Seller		\$35
<b>DOCK LABOR (4-HOUR MINIMUM)</b>		<b>STANDARD</b>
Dock Agent (Inside)		\$58
Dock Marshal (Outside)		\$58
<b>OPERATIONS LABOR (4-HOUR MINIMUM)</b>		<b>STANDARD</b>
Electrician		\$128
Engineer		\$115
Maintenance		\$85
Smoke Watch		\$115
<b>PORTLAND POLICE/FIRE BUREAU (4-HOUR MINIMUM)</b>		<b>STANDARD</b>
Officer		\$135
Sergeant		\$155
Fire Marshal		\$143
<b>SECURITY/MEDICAL (4-HOUR MINIMUM)</b>		<b>STANDARD</b>
Alcohol Monitor		\$47
Medical Technician (First Aid)		\$70
Uniformed Agent		\$65
Uniformed Agent - Alternate Entry		\$65
<b>SETUP LABOR (4-HOUR MINIMUM)</b>		<b>STANDARD</b>
Setup Staff		\$78.50
Temporary Labor		\$60
<b>TELECOMMUNICATIONS (4-HOUR MINIMUM)</b>		<b>STANDARD</b>
Telecom/IS Technician		\$102
<b>EVENTS SERVICES LABOR</b>		<b>STANDARD</b>
Diagram Drawing Labor		\$125
Event Manager Labor (Outside Contracted Hours)		\$135

## NOTE

- Overtime and after hours equate to time and a half.
- Holiday hours, if necessary, equate to two times the standard rate.
- \*Oregon law requires rest and meal breaks that are determined by the number of hours an employee is scheduled to work. In which case, additional staffing may be required to cover vacant positions during lunch and rest periods. Additional labor used to provide breaks will be billed to the master account.

ON Site Audio Visual is the exclusive rigging service provider for the OCC. Aerial rigging is available in the exhibit halls, and ballrooms. Audiovisual prices listed are per day, unless otherwise marked.

RIGGING HOIST	STANDARD
½ or 1 Ton Hoist	\$137.50
LABOR RATES (8-HOUR MINIMUM)	STANDARD
ETCP Rigger	\$110
Up Rigger	\$100
Down Rigger	\$94
Overtime or Sunday	Standard Rate x 1.5
Midnight to 7:00 am	Standard Rate x 2
PACKAGES	STANDARD
<b>Exhibit Hall Rigging Point Package</b>	
<ul style="list-style-type: none"> <li>• 1 6' GAC Flex</li> <li>• 2 4' GAC Flex</li> <li>• 2 5/8" Shackle</li> </ul>	<ul style="list-style-type: none"> <li>• 1 Motor Control Cable</li> <li>• 1 Motor Control Channel</li> </ul> <p style="text-align: right;">\$105</p>
<b>Exhibit Hall Bridal Point Package</b>	
<ul style="list-style-type: none"> <li>• 2 6' GAC Flex</li> <li>• 2 20' Steel</li> <li>• 2 10' Steel</li> <li>• 2 5' Steel</li> <li>• 2 Deck Chain</li> </ul>	<ul style="list-style-type: none"> <li>• 1 Pear Ring</li> <li>• 2 4' GAC Flex</li> <li>• 8 5/8" Shackle</li> <li>• 1 Motor Control Cable</li> <li>• 1 Motor Control Channel</li> </ul> <p style="text-align: right;">\$200</p>
<b>Ballroom Rigging Point Package</b>	
<ul style="list-style-type: none"> <li>• 1 Hanging - Eye Bolt</li> <li>• 2 4' GAC Flex</li> <li>• 2 5/8" Shackle</li> </ul>	<ul style="list-style-type: none"> <li>• 1 Motor Control Cable</li> <li>• 1 Motor Control Channel</li> </ul> <p style="text-align: right;">\$105</p>
DRAWING RATES	PER HOUR
<p>All rigging plots must be submitted to ON Site Audio Visual and OCC event management for review and approval no less than 30 days prior to the event move-in date.</p>	
<p>Drawing submitted timely and in the proper format, observing all structural limitations and reflecting weight loads, will be reviewed and approved. All plots must include an individual per point weight load calculation. Rigging plots for the exhibit halls must display the following layers: walls, T1 beams, OWJ beams, threaded points, building HVAC, building cable trays.</p>	<p>\$110 for submissions, amendments, and resubmissions</p>
<p>Acceptable file formats: DXF, DWG, VWX, MCD, WYG, and PDF</p>	
RIGGING INSPECTION	PER HOUR
<p>No rigging will be allowed without approval. A rigging inspection fee may be applied for on-site inspection. All ground supported installations with a trim height greater than 12' must be inspected and approved.</p>	<p>\$150</p>

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