

OREGON

Oregon
Convention
Center

**SHOW
MANAGEMENT
RATES** 2019-2020

Show Management Utility Rates

Effective July 1, 2019 – June 30, 2020

Electrical	Advance	Standard	Floor
120 Volt - 5 Amp	\$114.00 ea.	\$142.00 ea.	\$170.00 ea.
120 Volt - 10 Amp	\$136.00 ea.	\$169.00 ea.	\$203.00 ea.
120 Volt - 15 Amp	\$157.00 ea.	\$196.00 ea.	\$236.00 ea.
120 Volt - 20 Amp	\$179.00 ea.	\$223.00 ea.	\$268.00 ea.
Electrical Lay-in			
120 Volt - 5 Amp Lay-in*	\$ 85.00 ea.	Not Available	
120 Volt - 10 Amp Lay-in*	\$110.00 ea.	Not Available	
120 Volt - 15 Amp Lay-in*	\$125.00 ea.	Not Available	
120 Volt - 20 Amp Lay-in*	\$140.00 ea.	Not Available	

*Lay-in rates are per 10' x 10' booth or per each exhibitor booth

Power & Lighting

208 Single and 3 Phase Power*
480 Single and 3 Phase Power*

Call Operations Dept. for pricing
Call Operations Dept. for pricing

Rental Equipment

25' Extension Cord	\$ 28.00 ea.	\$ 31.00 ea.	\$ 34.00 ea.
Power Strip 6 outlets	\$ 25.00 ea.	\$ 28.00 ea.	\$ 31.00 ea.
Exit Signs – Temporary	\$114.00 ea.	\$142.00 ea.	\$170.00 ea.

Compressed Air

First Connection	\$270.00 ea.	\$337.00 ea.	\$404.00 ea.
Additional Service Connection	\$120.00 ea.	\$150.00 ea.	\$180.00 ea.
Air Fittings	\$ 15.00 ea.	\$ 15.00 ea.	\$ 15.00 ea.

Water/Drainage

First Connection	\$256.00 ea.	\$320.00 ea.	\$384.00 ea.
Additional Service Connection	\$120.00 ea.	\$150.00 ea.	\$180.00 ea.
Water/Drainage-Onetime Fill and Drain–1-99 Gallons	\$140.00 ea.	\$175.00 ea.	\$210.00 ea.
Water/Drainage-Onetime Fill and Drain–100-250 Gallons	\$280.00 ea.	\$350.00 ea.	\$420.00 ea.
Water/Drainage-Onetime Fill and Drain–251-500 Gallons	\$340.00 ea.	\$425.00 ea.	\$510.00 ea.
Portable Sink Rental (run of show)	\$425.00 ea.	\$450.00 ea.	\$475.00 ea.
Pipe Fittings	\$ 10.00 ea.	\$ 10.00 ea.	\$ 10.00 ea.

Natural Gas

First Connection	\$280.00 ea.	\$350.00 ea.	\$420.00 ea.
Additional Service Connection	\$140.00 ea.	\$175.00 ea.	\$210.00 ea.
2 lb. gas supply & additional connections	Call Operations Dept. for pricing		

Please contact the OCC Operations Department at 503.235.7578 for special requirements and custom quotes

- OCC electricians must make all high voltage connections and disconnects
- Services provided for booths not on floor boxes may require an additional charge for labor & materials
- There is a minimum one (1) hour labor charge for installation & (1/2) hour for removal of each 208V/480V service connection
- There is a minimum one (1) hour labor charge for installation & (1/2) hour for removal of each air, water and gas connection
- Service requests pertaining to these rates may require an additional charge for labor & materials

- To receive the advance rate, orders must be received fourteen (14) days prior to show's first contracted move-in day
- Standard rate available for orders prior to show's first contracted move-in day
- Floor rate applies to any order placed on or after the first contracted move-in day

Show Management Internet / Telecom Rates

Effective July 1, 2019 – June 30, 2020

INTERNET ACCESS	Advance	Standard	Floor
Basic Internet - Wired - Up to 3Mbps for 1 device	\$200.00/DAY	\$250.00/DAY	\$300.00/DAY
Business Class Internet - Wired - Up to 10Mbps for 10 devices at a single location	\$600.00/DAY	\$750.00/DAY	\$900.00/DAY
Dedicated Internet Access – 3Mbps – Add'l bandwidth available at \$250/day per 1Mbps	\$600.00/DAY	\$750.00/DAY	\$900.00/DAY
Business Class WiFi - Up to 10Mbps for 1 device	-	\$50.00/DAY	-
Business Class Group WiFi - 10 - Up to 10Mbps for 10 devices	\$300.00/DAY	\$375.00/DAY	\$450.00/DAY
Business Class Group WiFi - 30 - Up to 10Mbps for 30 devices	\$400.00/DAY	\$500.00/DAY	\$600.00/DAY
Business Class Group WiFi - 50 - Up to 10Mbps for 50 devices	\$500.00/DAY	\$625.00/DAY	\$750.00/DAY
Basic Conf. WiFi – Up to 3Mbps shared Internet per connection	\$1,000.00/DAY	\$1,250.00/DAY	\$1,500.00/DAY
Basic Conf. WiFi – Tradeshow (per 60K sq ft)	\$1,500.00/DAY	\$1,875.00/DAY	\$2,250.00/DAY
Premium Conf. WiFi – Includes 10Mbps dedicated Internet access w/ no individual bandwidth restriction	\$2,000.00/DAY	\$2,500.00/DAY	\$3,000.00/DAY
Premium Conf. WiFi – Tradeshow (per 60K sq ft)	\$2,500.00/DAY	\$3,125.00/DAY	\$3,750.00/DAY

Conference WiFi listed rates above are per coverage area
(See below or call for more information)

TELEPHONE SERVICES

Standard Voice Line	\$260.00/EVENT	\$325.00/EVENT	\$390.00/EVENT
Analog Phone Line (Use with Credit Card or Fax Machine)	\$260.00/EVENT	\$325.00/EVENT	\$390.00/EVENT
Desk Phone w/ Speaker (up to 4 lines)	\$360.00/EVENT	\$450.00/EVENT	\$540.00/EVENT
Conference Phone	\$320.00/DAY	\$400.00/DAY	\$480.00/DAY

Standard Complimentary Services

Show Management may receive one complimentary single-line phone at Registration for local and in-house calls, as well as one Basic WiFi user account that provides Internet access for up to four (4) computers at any given time. Basic WiFi performance may vary depending on overall Internet usage and is not intended for critical applications. Complimentary services are available up to 1-day prior to first move-in day.

Basic/Premium Conference WiFi

Conference WiFi rates are based on 60K sq ft exhibit hall space and four front-of-house quadrants defined as follows: ABC Mtg Rooms, DEF Mtg Rooms, Oregon Ballroom, and Portland Ballroom. Each coverage area includes adjacent lobby space. Please contact OCC Technology Services for Conference WiFi setups and any custom WiFi requirements, including sponsorship integration.

Complimentary WiFi

Complimentary WiFi Internet access is available in Meeting Rooms, Lobbies, and common areas (Complimentary WiFi service is not available in Exhibit Halls or Ballrooms). Service is intended for casual Internet access – light browsing, email, text-based social media, etc., and should not be relied upon for conference needs. Up to 256Kbps shared Internet available per connection.

Standard On-Site Pay As You Go WiFi

Basic	\$12.00 per day, per device	Up to 3Mbps shared Internet per connection
Business Class	\$50.00 per day, per device	Up to 10Mbps shared Internet per connection

Payment for pay as you go WiFi can only be made on-site by credit card. All prices are per computer connection. Please contact the OCC Technology Services at (503) 731-7834 for special requirements and custom quotes.

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Show Management Audio Visual Rates

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Complimentary with each rental space – one (1) lectern with wired, hand held microphone.

	Daily Advanced	Daily Standard	Daily Floor		Daily Advance	Daily Standard	Daily Floor
Projection Packages				Projection Screens			
<u>LCD Package HD – 8' Screen (OCC Provided LCD)</u>				9' x 16' Fastfold w/ Drape Kit \$280.00 \$350.00 \$350.00			
8' Tripod Screen	\$515.00	\$618.75	\$618.75	11' x 20' Fastfold w/ Drape Kit \$300.00 \$375.00 \$375.00			
LCD 4700k Projector				Microphones			
Lectern Mic Combo				Wired Hand Held \$ 35.00 \$ 44.00 \$ 44.00			
Laptop Audio				Wired Lapel \$ 44.00 \$ 44.00 \$ 44.00			
6 Channel Mixer				Wireless Hand Held \$120.00 \$150.00 \$150.00			
50' HDMI Cable				Wireless Lapel \$120.00 \$150.00 \$150.00			
Safe Lock Stand				(Audio mixer needed for two or more microphones)			
Electrical at Safe Lock				Audio Mixers			
<u>LCD Package HD –12' Screen (OCC Provided LCD)</u>				6 Channel Audio Mixer \$ 50.00 \$ 63.00 \$ 63.00			
12' Cradle Screen	\$540.00	\$650.00	\$650.00	12 Channel Audio Mixer \$100.00 \$125.00 \$125.00			
LCD 4700k Projector				Patch to House Audio - when client provides <u>all</u> audio equipment.			
Lectern Mic Combo				Meeting Rooms \$ 60.00 \$ 75.00 \$ 75.00			
Laptop Audio				Ballrooms/Exhibit Halls \$100.00 \$125.00 \$125.00			
6 Channel Mixer				Patch Fees - when utilizing OCC Production Services Audio Visual equipment.			
50' HDMI Cable				Audio Fee to OCC Mixer \$30.00 \$38.00 \$38.00			
Safe Lock Stand				Computer Audio Patch \$30.00 \$38.00 \$38.00			
Electrical at Safe Lock				Video Patch \$150.00 \$150.00 \$150.00			
<u>LCD Support Package – 8' Screen (Client Provided LCD)</u>				Drape			
8' Tripod Screen	\$220.00	\$275.00	\$275.00	10' x 16' Velour Drape panel \$180.00 \$150.00 \$150.00			
Lectern Mic Combo				Other Services			
Laptop Audio				32" Monitor \$286.00 \$357.00 \$357.00			
6 Channel Mixer				47" Monitor \$336.00 \$420.00 \$420.00			
50' HDMI Cable				Cable TV Feed \$150.00 \$150.00 \$150.00			
Safe Lock Stand				Comcast Music (30 Channels) \$125.00 \$125.00 \$125.00			
Electrical at Stand				Easels \$ 15.00 \$ 15.00 \$ 15.00			
Labor*				Flip Chart w/ Stand \$ 45.00 \$ 45.00 \$ 45.00			
*Labor = up to 30 minutes before the first session to assist the presenter				Labor Rates (per hour)			
<u>LCD Support Package – 12' Screen (Client Provided LCD)</u>				Technician Set/Strike \$49.00 \$49.00 \$49.00			
Cradle Screen	\$245.00	\$306.25	\$306.26	Show Technician \$59.00 \$59.00 \$59.00			
Lectern Mic Combo				Camera Operator \$69.00 \$69.00 \$69.00			
Laptop Audio							
6 Channel Mixer							
50' HDMI Cable							
Safe Lock Stand							
Electrical at Stand							
Labor*							
*Labor = up to 30 minutes before the first session to assist the presenter							

When utilizing Oregon Convention Center Audio Visual Production Services, the price includes:

- Standard setup and teardown labor
- Electrical for OCC audio visual equipment
- On-site technical support and assistance
- Facility equipment used in conjunction with audio visual services

A minimum of one hour of labor up to full rental cost may be charged to all orders cancelled within 72 hours of the first event day.

To receive the advance rate, orders must be received fourteen (14) days prior to show's first contracted move-in day.

Floor rate applies to any order placed on or after the show's first contracted move-in day.

Standard rate applies to labor, supplies and materials.

Show management's third party contractors must pay in advance for equipment or services.

Please contact OCC Audio Visual Production Services at 503.253.7578 for specific quotes or questions.

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Show Management Facility Equipment & Services Rates

Effective July 1, 2019 - June 30, 2020

	Advance	Standard	Floor
Air Conditioning (move-in/move-out, per Ballroom or per 30,000 sq. ft. of exhibit hall)	\$500.00 per day	\$500.00 per day	\$500.00 per day
Aisle Cleaning - carpet (per linear ft. per cleaning)	\$.32	\$.40	\$.48
Aisle Cleaning – non carpet (per linear ft. per cleaning)	\$.32	\$.40	\$.48
Barrel Chair	\$ 60.00 ea.	\$ 60.00 ea.	\$ 72.00 ea.
Barstool	\$ 25.00 ea.	\$ 25.00 ea.	\$ 30.00 ea.
Broom Swept Floor Fee (per 30,000 sq. ft of exhibit hall)	\$ 400.00	\$ 400.00	\$ 400.00
Cattle Guard (per 6' section)	\$ 20.00 ea.	\$ 25.00 ea.	\$ 29.00 ea.
Coat Rack w/ Hangers	\$ 30.00 ea.	\$ 30.00 ea.	\$ 30.00 ea.
Dance Floor (per 4'x4' section)	\$ 20.00 ea.	\$ 25.00 ea.	\$ 29.00 ea.
Display Vehicle Move In/Out (lobby and meeting room spaces)	\$ 350.00 /vehicle	\$ 350.00 /vehicle	\$ 350.00 /vehicle
Fire Extinguisher	\$ 70.00 ea.	\$ 70.00 ea.	\$ 70.00 ea.
Forklift (includes operator per hour)	\$ 170.00 /hr	\$ 212.00 /hr	\$ 244.00 /hr
Freight Storage (per event day for 90,000 sq. ft. plus)	\$.20 /sq. ft.	\$.20 /sq. ft.	\$.20 /sq. ft.
Full Lighting – Exhibit Hall (move-in/move-out, per 30,000 sq. ft)	\$ 250.00 per day	\$ 250.00 per day	\$ 250.00 per day
Interior Banner Hanging (12 ft. and under)	\$ 40.00 ea.	\$ 50.00 ea.	\$ 58.00 ea.
Interior Banner Hanging (13 ft. and over in ballrooms)	\$ 288.00 ea.	\$ 288.00 ea.	\$ 288.00 ea.
Interior Banner Hanging (13 ft. and over in exhibit halls)	\$ 368.00 ea.	\$ 368.00 ea.	\$ 368.00 ea.
Ottoman	\$ 38.00 ea.	\$ 38.00 ea.	\$ 45.60 ea.
Pallet Removal (per pallet)	\$ 12.00 ea.	\$ 12.00 ea.	\$ 12.00 ea.
Public Assembly Permit up to 25,000 square feet	\$ 235.00 ea.	<i>Permit price doubles 21 days from event</i>	
Public Assembly Permit 25,001 – 50,000 square feet	\$ 355.00 ea.	<i>Permit price doubles 21 days from event</i>	
Public Assembly Permit 50,001 – 100,000 square feet	\$ 710.00 ea.	<i>Permit price doubles 21 days from event</i>	
Public Assembly Permit 100,001 – 150,000 square feet	\$1,000.00 ea.	<i>Permit price doubles 21 days from event</i>	
Public Assembly Permit 150,001 – 200,000 square feet	\$1,300.00 ea.	<i>Permit price doubles 21 days from event</i>	
Public Assembly Permit 200,001 – 250,000 square feet	\$1,595.00 ea.	<i>Permit price doubles 21 days from event</i>	
Public Assembly Permit over 250,000 square feet	\$1,885.00 ea.	<i>Permit price doubles 21 days from event</i>	
Riser 6'x8' – Meeting Room (two complimentary sections per room)	\$ 60.00 ea.	\$ 75.00 ea.	\$ 90.00 ea.
Riser 6'x8' – Ballroom (four complimentary sections per room)	\$ 60.00 ea.	\$ 75.00 ea.	\$ 90.00 ea.
Riser Deck-Flip (carpet to hard surface)	\$ 60.00 ea.	\$ 75.00 ea.	\$ 90.00 ea.
Room Key – additional keys (two complimentary keys per room)	\$ 10.00 ea.	\$ 15.00 ea.	\$ 20.00 ea.
Room Turn Fee – Meeting Room (per section)	\$ 180.00 ea.	\$ 225.00 ea.	\$ 259.00 ea.
Room Turn Fee – Ballroom (per section)	\$ 380.00 ea.	\$ 475.00 ea.	\$ 547.00 ea.
Secure Core (re-core/lock change)	\$ 55.00 /core	\$ 60.00 /core	\$ 65.00 /core
Setup Fee – Exhibit Hall – Single Set Theater	\$ 250.00 ea.	\$ 250.00 ea.	\$ 250.00 ea.
Setup Fee – Exhibit Hall - 30,000 square feet	\$ 750.00 ea.	\$ 750.00 ea.	\$ 750.00 ea.
Setup Fee – Exhibit Hall - 60,000 square feet	\$1,250.00 ea.	\$1,250.00 ea.	\$1,250.00 ea.
Setup Fee – Exhibit Hall - 90,000 square feet	\$1,750.00 ea.	\$1,750.00 ea.	\$1,750.00 ea.
Setup Fee – Exhibit Hall - 130,000 square feet	\$2,250.00 ea.	\$2,250.00 ea.	\$2,250.00 ea.
Silent Auction Table (6' or 8') w/ tablecloth & skirt	\$ 20.00 ea.	\$ 25.00 ea.	\$ 29.00 ea.
Stage 4'x8' – Exhibit Hall (16 complimentary sections per hall)	\$ 55.00 ea.	\$ 61.00 ea.	\$ 70.00 ea.
Stanchion	\$ 15.00 ea.	\$ 15.00 ea.	\$ 15.00 ea.
Table Linen (white only/non-food functions)	\$ 12.00 ea.	\$ 12.00 ea.	\$ 12.00 ea.
Telescopic Stadium Seating Section	\$ 760.00 ea.	\$ 950.00 ea.	\$1,140.00 ea.
Waste Diversion Deposit Structure - \$1,000 per 30,000 square feet of exhibit space not to exceed \$5,000			

Public Parking Rates – \$5 for the first hour, \$7 for two hours, \$10 dollars for 3 hours, \$12 for 4 hours, \$12 over 4 hours. A dynamic flat rate fee may be charged at management's discretion. Overnight parking is prohibited.

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- Floor rate applies to any order placed on or after the show's first contracted move-in day.
- Show management's third party contractors must pay in advance for equipment or services.
- Complimentary equipment (risers or stage) is based on available in-house inventory.

Show Management Labor Rates

Effective July 1, 2019 - June 30, 2020

	Standard
Admissions Labor (4 hour minimum)	
Admissions Supervisor	\$ 30.00
Coat Check Personnel	\$ 24.50
Ticket Taker / Badge Checker / Door Attendant / Gate Attendant	\$ 24.50
Usher	\$ 24.50
*Break Personnel	\$ 24.50
Audio Visual Labor (4 hour minimum)	
Show Technician	\$ 59.00
Setup/Strike Technician	\$ 49.00
Camera Operator	\$ 69.00
Rigger	\$ 69.00
Rigging Inspection	\$ 59.00
Box Office Labor (4 hour minimum)	
Box Office Supervisor	\$ 38.25
Ticket Seller	\$ 26.75
Operations Labor (1 hour minimum)	
Electrician	\$ 102.00
Engineer	\$ 97.00
Maintenance (Carpenter, Painter)	\$ 70.00
Fire Watch	\$ 97.00
Smoke Watch	\$ 97.00
Portland Police/Fire Bureau (4 hour minimum)	
Officer	\$ 110.00
Sergeant	\$ 130.00
Fire Marshal	\$ 130.00
Security/Medical (4 hour minimum)	
Dock Agent (Inside)	\$ 35.00
Dock Marshal (Outside)	\$ 35.00
Uniformed Agent (When required by OCC)	\$ 40.00
Medical Technician (First Aid)	\$ 35.00
Alcohol Monitor	\$ 35.00
Setup/Housekeeping Labor	
Setup Staff	\$ 55.00
Temporary Labor	\$ 45.00
Telecommunications (1 hour minimum)	
Telecom/IS Technician	\$ 90.00
Events and Guest Services Labor (4 hour minimum)	
Diagram Drawing Labor (4 hour minimum for first exhibit hall CAD, 1 hour minimum after)	\$ 90.00
Event Manager Labor (for hours worked 12am – 6am)	\$ 90.00
Ambassador Labor	\$ 32.00

All rates shown are per hour. Overtime and/or after hours, if necessary, equate to time and a half. Holiday hours, if necessary, equate to two times the standard rate.

*Oregon law requires rest and meal breaks that are determined by the number of hours an employee is scheduled to work. In which case, additional staffing may be required to cover vacant positions during lunch and rest periods. Additional labor used to provide breaks will be billed to the master account.