



Authorization Request
Request to Sell Alcoholic Beverages

The Oregon Convention Center has exclusive food and beverage distribution rights within the Convention Center. Licensed vendors may sell factory sealed containers of individual bottles of wine for off site consumption if they hold a "Special Event Winery License" and have the written approval of the OCC Executive Director via this form. The Oregon Convention Center will not be responsible for the quality or state of the alcoholic beverage(s) served by an authorized vendor.

General Conditions:

4. Selling must be approved by the Oregon Liquor Control Commission, Beer and Wine Supervisor, 9079 SE McLoughlin; Portland, Oregon 97222. The licensee, distributor or exhibitor acquires all necessary OLCC applications, permits and licenses for such selling. (see OCC Food/Beverage Sampling Policies) OLCC applications, permits, licenses applicable to the requested selling must be attached to this request.
5. The Oregon Convention Center Executive Director must approve all alcohol sales taking place in the Oregon Convention Center via this form.
6. The Oregon Convention Center will only consider the sale of factory sealed bottles of wine (no hard liquor), beer or cider.
7. A copy of the insurance certificate, holding Metro, MERC and the members, officers, directors, agents and employees of each entity harmless for any problem occurring from the dispensing of samples of alcohol, must be attached to this form.

Event Date:

Name of Event:

Booth Number(s) Where the Sales of
Factory Sealed Wine Will Be Sold:

Firm Name:

Address:

Contact:

Telephone

Fax:

Product/size Dispensed:

Proposed Method of Dispensing:

Please explain purpose of offering samples:

Authorized by:

_____ Date: _____
Jeffrey A. Blosser, Executive Director Oregon Convention Center